



**Form No. II**

(See Rule 8 Of the TamilNadu Societies Registration Rules,1978)

**CERTIFICATE OF REGISTRATION UNDER SECTION 10 OF THE TAMIL NADU**

ACT, 1975 (TAMIL NADU ACT 27 OF 1975)

**CERTIFICATE OF REGISTRATION OF SOCIETIES**

Sl. No. : 36 / 2017

I hereby Certify that

**NAVAJYOTHI CHARITABLE SOCIETY**

has this day been Registered Under The Tamil Nadu Societies Registration Act,1975  
(Tamil Nadu Act 27 of 1975).

Given under my hand at **MARTHANDAM**

this 12 th day of October 2017



Seal :

Station :

*[Handwritten Signature]*  
Signature of the Registrar

*[Handwritten Date]*  
12/10/17

FORM NO. 1

[See the rule 7 of the Tamilnadu Societies Registration Rules 1978]

APPLICATION FOR THE ISSUE OF CERTIFICATE OF REGISTRATION UNDER  
SECTION 10 OF THE TAMILNADU SOCIETIES REGISTRATION ACT, 1975

(TAMIL NADU ACT 27 OF 1975)

From:

A.S. Suja,  
President,  
NAVAJYOTHI CHARITABLE SOCIETY,  
C.K. Building,  
Panamkalai,  
Kaliakavilai Po  
Kanyakumari DT - 629153

To:

The Registrar of Societies,  
District Register Office,  
Marththandam at Vettuvenni.

Sir,

1. A society by name "NAVAJYOTHI CHARITABLE SOCIETY" has been formed on 02.10.2017
2. I enclosed herewith the Memorandum, Bye-laws, and Form 5 & 6 of the said society.
3. I remit herewith a sum of Rs. 5100/- by way of S.B.I demand draft no. being the fee for the registration of the society.
4. I am a member of the Committee of the society.
5. I have been duly authorized in this behalf by the Committee of the Society.
6. The society may be registered and certificate of Registration issued.

Place: Kaliakavilai

Signature of the Applicant

Date:

## NAVAJYOTHI CHARITABLE SOCIETY

### MEMORANDUM OF THE SOCIETY

1. **Name of the Society** : NAVAJYOTHI CHARITABLE SOCIETY
2. **Address of the Society** : C. K. Buliding, Panamkalai  
Kaliakavilai Po  
Kannyakumari DT- 629153

### 3. Objectives of the Society:

- i. This self aided society is formed for the welfare and promotion of the rural women by providing schemes meat for them by equal importance through Local Self Government, Banks and NABARD and thereby aimed to uplift the standard of life and social status of women.
- ii. In addition to the financial assistance from various institutions employment opportunities, other benefits, training programmes, the member of the society shall make deposits and the society shall provide loans to the members by collecting the short term and long term deposits and also implement the various programmes of the society from time to time are the mainstream of objects
- iii. The primary objects are to attain self dependency and self sufficiency through co-operative mutual aided programmes.
- iv. To maintain equality and fraternity among the members.
- v. To strive for the social economic and cultural development of the members.
- vi. To establish employment training centers for employment opportunities for self employment among the unemployed members.
- vii. To extend social service with mutual unity and to work for the entire development and welfare of the down trodden class.

*Sujā*

- viii. For implementing scientific methods of labour, employment and agriculture, introduce and contact scientific studies and study class.
- ix. To provide hostel facilities especially for students and working young people.
- x. To distribute books, notebooks, stationary articles and items among poor & enthusiastic promising students to promote education.
- xi. To organize Medical Camp, Blood donation camp, Pre plantation, camp & other social welfare function and also celebrate National Festivals such as Independence day, Republic day etc.,
- xii. To run schools, technical institutions, libraries and reading rooms and other educational programmes in the area.
- xiii. To organize people without any distinction whatsoever for self help activities and such endeavors, which will cater to the development of people without any distinctions.
- xiv. To organize training programmes suited to the needs of rural people especially the rural unemployed youth for small formation.
- xv. To organize and conduct conference, training programmes and projects among the poor, needy, backward, underprivileged and handicapped irrespective of caste and creed.
- xvi. To undertake and carry on programmes of rural development.
- xvii. To promote family welfare programmes.


**4. Members of the first managing committee :**

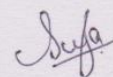
Sl.No	Name of the members	Address	Occupation	Designation
1.	Suja. A.S	Anand Bhavan,	Social	President


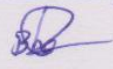
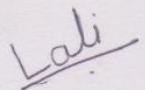
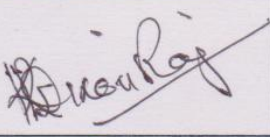
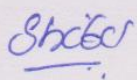
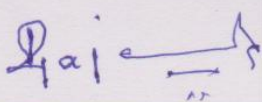
*Suja.*

		Paraniyam, Poovar po, Trivantram Dt - 695525	Work	
2.	Vijayan. A	Karumkuzhivilai, Malayadi Po 629153	Business	Vice President
3.	Bhama Devi. N	Vaikunda Bhavan, Anducode Po	Private Job	Secretary
4.	Lali Anil	Lovely Bhavan, Mithranikethan, Velland po, Trivantram Dt	Private Job	Joint Secretary
5.	Dixon Raj. K. P	Pottavila puthen Veedu, Devicode Po	Social Work	Treasurer
6.	Shibu. G	V.S. Land, Pullayil Po, Kilimanoor, Trivantram Dt	Business	Executive Member
7.	Rajan.A	Viji House, Penkanji, Kollemcode (Po)	Teacher	Executive Member

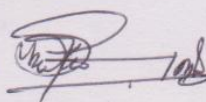
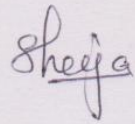
We the under signed members of the society **NAVAJYOTHI CHARITABLE SOCIETY** desire to register our Society under Tamilnadu Societies Registration Act 27 of 1975 and Tamilnadu Societies Registration Rules 1978. In this behalf we affixed our society signature in the Memorandum on 02.10.2017

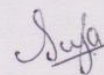
Sl. No	Name of the Member	Address	Designation	Signature
1.	Suja. A.S	Anand Bhavan, Paraniyam, Poovar po, Trivantram Dt -	President	



		695525		
2.	Vijayan. A	Karumkuzhivilai, Malayadi Po 629153	Vice President	
3.	Bhama Devi. N	Vaikunda Bhavan, Anducode Po	Secretary	
4.	Lali Anil	Lovely Bhavan, Mithranikethan, Velland po, Trivantram Dt	Joint Secretary	
5.	Dixon Raj. K. P	Pottavila puthen Veedu, Devicode Po	Treasurer	
6.	Shibu. G	V.S. Land, Pullayil Po, Kilimanoor, Trivantram Dt	Executive Member	
7.	Rajan.A	Viji House, Penkanji, Kollemcode (Po)	Executive Member	

**Witnesses:**

S.No	Name	Address	Signature
1.	SUDHDEARAN.K	Kaavila house Thannivila, Balaramapuram T.V.M.	
2.	R. SHEEJA	Manapalanchi vilai Parakunnu. Vanniyoor (P.O). K. K (Dis)	

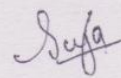


**NAVAJYOTHI CHARITABLE SOCIETY****BYE LAW OF THE SOCIETY**

1. **Name of the Society** : **NAVAJYOTHI CHARITABLE SOCIETY**
2. **Address of the Society** : C. K. Buliding, Panamkalai  
Kaliakavilai Po  
Kanniyakumari DT- 629153
3. **Date of formation** : 02.10.2017
4. **Situation of Society** : Within the jurisdiction of the District  
Registrar,  
Marththandam.
5. **Working hours of the Society** : 10.00 am to 05.00 pm on all working days  
expects Sundays and Government holidays.

**6. Objectives of the Society:**

- i. This self aided society is formed for the welfare and promotion of the rural women by providing schemes meat for them by equal importance through Local Self Government, Banks and NABARD and thereby aimed to uplift the standard of life and social status of women.
- ii. In addition to the financial assistance from various institutions employment opportunities, other benefits, training programmes, the member of the society shall make deposits and the society shall provide loans to the members by collecting the short term and long term deposits and also implement the various programmes of the society from time to time are the mainstream of objects
- iii. The primary objects are to attain self dependency and self sufficiency through co-operative mutual aided programmes.
- iv. To maintain equality and fraternity among the members.
- v. To strive for the social economic and cultural development of the members.



- vi. To establish employment training centers for employment opportunities for self employment among the unemployed members.
- vii. To extend social service with mutual unity and to work for the entire development and welfare of the down trodden class.
- viii. For implementing scientific methods of labour, employment and agriculture, introduce and contact scientific studies and study class.
- ix. To provide hostel facilities especially for students and working young people.
- x. To distribute books, notebooks, stationary articles and items among poor & enthusiastic promising students to promote education.
- xi. To organize Medical Camp, Blood donation camp, Pre plantation, camp & other social welfare function and also celebrate National Festivals such as Independence day, Republic day etc.,
- xii. To run schools, technical institutions, libraries and reading rooms and other educational programmes in the area.
- xiii. To organize people without any distinction whatsoever for self help activities and such endeavors, which will cater to the development of people without any distinctions.
- xiv. To organize training programmes suited to the needs of rural people especially the rural unemployed youth for small formation.
- xv. To organize and conduct conference, training programmes and projects among the poor, needy, backward, underprivileged and handicapped irrespective of caste and creed.
- xvi. To undertake and carry on programmes of rural development.
- xvii. To promote family welfare programmes.

7. **Area of Operation:** The area of operation shall be Tamilnadu.

*Sujja*

**8. Accounting year:**

The Accounting of the society shall be commencing on 1<sup>st</sup> April and ending on 31<sup>st</sup> March.

**9. Membership and their registration producer:**

1. Any Indian individual attain the age of 18 year and any registered branch association will be eligible to become a member.
2. Every member seeking admission shall be bound to abide by the rules and regulation. These may be prescribed from time by the society.
3. Should not be one who is incapacitated by the law enter into contractual obligations.
4. Person desirous of become a member of the society shall sign the application from prescribed for the purpose and pay the amount prescribed for the category and submit the form to the secretary of the society. The Secretary shall place the same before the Managing Committee, whose decision on admission of membership shall be final.

10. **Type of Member:** Any person who is having in the aims and objectives of society may be admitted as member of the society on payment of Rs. 100/- per year as yearly subscription.

11. **Cessation and Removal of membership:** The Managing Committee has right to cease the membership of the membership on the following grounds.

1. On his death
2. On his resignation in writing
3. On being mentally disabled or incapacitated to entire in to contractual obligations.
4. On his failure to pay annual subscription within the due period
5. If a member is convicted of any person offence including moral turpitude and prejudicial to the interest of the society.

**12. General Body and its Functions:**

The General body shall comprise of all members dually enrolled as per clause 7 shall meet at least once in a year within the month of September to transact business and lay down guidelines for conducting



the affairs of the society. Invite may be invited to attend and address the general body meeting but they have no right to vote.

1. To elect the member of the managing committee.
2. TO appoint an audit.
3. TO receive the Managing Committee report of working of the Society during the proceeding financial year together with Statement with the receipt and Expenditure Account, the liabilities and profit and loss account for the year.
4. To consider the amendments to rules and regulations.
5. To lay down the policies.
6. To Sanction the Budget.
7. To consider any other business brought forward.

### **13. Notice of the General Body and Quorum:**

a) In case of annual general body meeting 21 days notice shall be given by circulation of notice which shall specify the date, hour, and place fixed for holding the meeting and also state the business to be transacted at the meeting.

b) The notice of general body shall be given:

1) By Circulation of the notice or copies thereof among all the members of the society and getting the signature of members thereof as a token of having received such notice or intimation.

2) By sending notice by post under U.P.C three fifth of the total numbers of members shall form of quorum in the absence of the meeting shall be adjourned and in such a meeting the business shall be disposed off for want of quorum.

### **14. Extra General Body meeting and its functions:**

In addition to the annual general body managing committee, if necessary can have extra general body meeting for any special urgent purpose or request in writing made by 2/3 rd of the members the Secretary/President shall call on Extra General Meeting. In case if President/Secretary fails to do so the Members themselves can call for the requisitioned meeting by designating one of them as convener for the purpose.

*Sujia*

**15. Managing Committee and its Composition:**

The Managing committee consists of not less than 7 and more than 11 members. The members of Managing Committee will be elected by the general body after every three years out of these one will be President. Vice president, Secretary, joint Secretary and Treasurer and other remaining shall be the members of the Managing Committee.

**16. Period of Managing Committee and Method of Election:**

The term of the Managing Committee shall be of 3 years. The members of the Managing Committee will be elected after every 3 years in the General Body Meeting. The elected members shall elect themselves the Office Bearers of the society.

**17. Function and Rights of office Bearers of Managing Committee.****1. President:**

a) To convene the annual and special General Body Meeting and to preside over such meeting and do all works of the President.

b) The President has the right to cast an extra vote, if equal votes are secured in any case.

c) To manage and control all the transaction of the society.

d) To sign all the documents of the society.

**2. Vice President:**

a) To assist in the work of President and the Managing Committee.

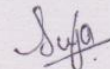
b) To do all Duties of President in the absence of the President.

**3. Secretary:**

a) To look after the affair of the society under the direction on the President and the Managing Committee.

b) To keep the routine record of the Society.

c) To do all the works as per objectives specified in the Memorandum of Association.



d) To do Correspondence on behalf of the Society.

e) To convene the Managing Committee and the general of the society in consultation with president and to prepare proceedings of the meeting.

**4. Joint Secretary:**

a) To assist in the work of Secretary and the Managing Committee.

b) To do all Duties of Secretary in the absence of the Secretary.

**5. Treasurer:**

a) He shall look after the affair of financial activities of the society under the direction of Managing Body.

b) He shall maintain the necessary records of payments and receipts of the society.

c) He shall prepare budget and Final Account with the help of Secretary for presentation to Managing Committee/General Body.

d) To keep Account Book and other documents of the society.

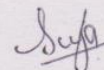
e) The Treasurer shall be empowered to hold maximum amount of Rs.10000/-

**18. Meeting of Managing Committee:**

The Managing committees shall meet not less than once in four month for the transaction of the business and a meeting shall be called an ordinary meeting. In addition to this meeting the president if necessary call special managing committee meeting for any special and urgent purpose on request in writing made by 3 members of managing committee.

**19. Notice and Quorum of Managing Committee meeting:**

In case of Managing Committee meeting seven days notice shall be given to all members of managing committee by hand or by post under U.P.C the notice shall specify the data, hour and place for holding the meeting and shall state the business to be transacted at the meeting. Presence of 3/5 members shall form a quorum; the meeting shall be



adjourned for half an hour. If there is still no quorum the meeting should be adjourned.

**20. Rules for the Election of Meeting Committee:**

- a) The members of Managing Committee will be elected after every three years in the annual General Meeting.
- b) If necessary, Managing Committee in existence will frame rule for election.
- c) Elected members shall elect among themselves the office bearers.
- d) Managing Committee in existence have right to choose the mode of election.

**21. Filling up of Vacancies in Managing Committee:**

If there is any midterm vacancy for any reason, the same shall be filled in by the remaining members of managing committee for the remaining period by option members by minority of votes.

**22. Right and Duties of Managing Committee:**

- a) To consider application for admission of membership as per rule of society.
- b) To appoint, promote, punish employees and to frame rule of their services.
- c) To accept or reject donations, subscriptions, financial aid or any property with or without condition.
- d) To sanction loans and advances to.
- e) To arrange for proper maintenance of accounts and preparations of balance statements etc. and submission of progress report and other obligatory returns to the concerned authorities.
- f) To still midterm vacancy of trustees/office bearers.
- g) To do all such other acts things that is necessary for property conducting the business of the society in furtherance of its objects.

*Syfa*

- h) To administration and manage the society and its property and to keep them on good repair.
- i) To spend money of the society for achieving the objects.
- j) To institute, compromise defend all action, suits or proceeding and all disputes relating t the society.
- k) The managing committee has right to appoint dismiss subcommittee of any form.

**23. Funds and income of society and disposition of:**

The Society may create and for specific purpose and collect donation. The same shall utilized by the society for specific purpose.

**24. Provision for expenses of the society:**

The income of the society can be spend in the following way 80% on the objects as specified in Memorandum of Association and 20% on the Management and sundry expenses of the society.

**25. Bank Account:**

The society may open bank account in nationalized scheduled Bank or any other approved Co-op. Bank account shall be operated with signatures of any two among the President, Vice President, Secretary, Joint Secretary and Treasurer of any member of Executive Committee Decided by passing regulation in Executive Committee meeting.

**26. List of Members:**

The List of members shall be kept as per the provisions of the societies Regulation Act 1975.

**27. The Society Should have the following records:**

- a) Full members register.
- b) Dispatch register.
- c) Visitors register.
- d) Receipt book with counterfoil

*Suja*

e) Voucher file, contingent and other expenditure incurred by the Association numbered serially and filled in voucher files.

f) Cash book showing daily receipts and expenditure.

g) Ledger showing consolidated and separate account of all items of receipts and expenditure.

h) Monthly statement registers.

i) Correspondence files.

j) And other registers that may be found necessary for the proper and efficient management of the association.

**28. Change in Rules and Regulation:**

No amendment or alteration in rules of the Association or the enactment of the new rules shall be made except at the meeting of General Body convened for the purpose and passed by 3/5<sup>th</sup> numbers of the members present and voted for it. Agenda of such changes will be sent to all members by post.

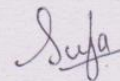
**29. Change in Name and Objects of the society:**

Change in name and objects of the society shall be affected as per provisions provided in the Tamilnadu Societies Registration Act 27/1975 and Rules 1978.

30. For scenarios not mentioned in this Bylaw the association can make rules and regulations according to the latest memorandum of associations which satisfy the registration act and rules. Even if the scenarios mentioned in the Bylaws violate society registration act and rules, it should always abide the society registration acts and rules.

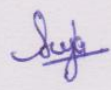
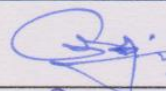


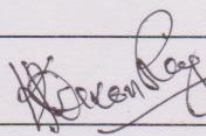
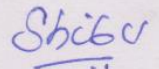
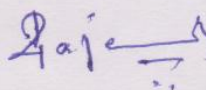
31. The asset an income of the Association at no period of time shall belong to the members of the Association. In case the association ceases to work the assets excluding the liability shall go to a similar association or to the Government.

32. Dissolution:

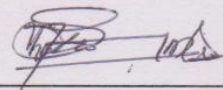
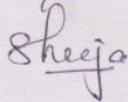


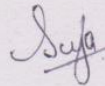
For any reason what so ever if the activities of the society come to a standstill or is to be wound up action shall be taken as provided in section 41 of Tamilnadu Societies Registration Act 27/1975.

We the under signed signatories are the members of the society "NAVAJYOTHI CHARITABLE SOCIETY" hereby declare that these are the copy of our society bylaws.

S.No	Name of Member	Address	Occupation	Signature
1.	Suja. A.S	Anand Bhavan, Paraniyam, Poovar po, Trivantram Dt - 695525	Social Work	
2.	Vijayan. A	Karumkuzhivilai, Malayadi Po 629153	Business	
3.	Bhama Devi. N	Vaikunda Bhavan, Anducode Po	Private Job	
4.	Lali Anil	Lovely Bhavan, Mithranikethan, Velland po, Trivantram Dt	Private Job	
5.	Dixon Raj. K. P	Pottavila puthen Veedu, Devicode Po	Social Work	
6.	Shibu. G	V.S. Land, Pullayil Po, Kilimanoor, Trivantram Dt	Business	
7.	Rajan.A	Viji House, Penkanji, Kollemcode (Po)	Teacher	

**Witnesses:**

S.No	Name	Address	Signature
1.	Suelkaran. k	Kauvila house Thannivila, Balaramapuram P.V.M	
2.	R. Sheeja	Manapalanchivilai Panakunnu, Vanniyoor (P.O), K.K.R.	



**FORM NO.V**

**(See rule 15 of the Tamilnadu Societies Registration Rule 1978)**

**Notice of Situation/ Change of situation of the registered office the  
society under sub-section (1) of section 13 of the Tamilnadu Societies  
Registration Act, 1975.**

**(Tamilnadu Act, 27 of 1975)**

1. Name of the Association : **NAVAJYOTHI CHARITABLE  
SOCIETY**
2. Date of Registration : . . . .2017
3. Registration number and Year : **36 / 2017**
4. Presented by : President

**To:**


The Registrar of the Societies,  
District Register Office,  
Marththandam At Kuzhithurai.

Sir,

**NAVAJYOTHI CHARITABLE** hereby gives you notice under sub section  
(1) of Section 13 of the Tamilnadu Societies Registration Act, 1975 (Tamilnadu  
Act 27 of 1975) that the registered office of the society is situated at C.K.  
Building, Panamkalai, Kaliakavilai Po Kanyakumari DT - 629153, Tamilnadu on  
the 2<sup>nd</sup> October, 2017.

Date:

Place:

  
President

**FORM NO.VI**

(See rule 16 of the Tamilnadu Societies Registration Rule 1978)

**Register of members to be maintained under sub-section (1) of  
section 14 of Tamilnadu Societies Registration Act, 1975.  
(Tamilnadu Act, 27 of 1975)**

**REGISTER OF MEMBERS**

1. Name of the Association : **NAVAJYOTHI CHARITABLE  
SOCIETY**
2. Address of the Society : C.K. Building, Panamkalai,  
Kaliakavilai Po  
Kanyakumari DT - 629153
3. Date of Registration : 12 . 8 . 2017
4. Registration number and Year : 36 /2017


Sl. No	Name of the members	Address	Occupation	Date of Enrolment	Date of Removal/Resignation	Remarks
1.	Suja. A.S	Anand Bhavan, Paraniyam, Poovar po, Trivantram Dt - 695525	Social Work	02.10.2017		
2.	Vijayan. A	Karumkuzhivilai, Malayadi Po 629153	Business			
3.	Bhama Devi. N	Vaikunda Bhavan, Anducode Po	Private Job			
4.	Lali Anil	Lovely Bhavan, Mithranikethan,	Private Job			

*Suja.*

		Velland po, Trivantram Dt				
5.	Dixon Raj. K. P	Pottavila puthen Veedu, Devicode Po	Social Work			
6.	Shibu. G	V.S. Land, Pullayil Po, Kilimanoor, Trivantram Dt	Business			
7.	Rajan.A	Viji House, Penkanji, Kollemcode (Po)	Teacher			

I declare that the particulars above mentioned are true and correct to the best of my knowledge and belief.

President





കേരളം കേരल KERALA

18AA 318748

സംഘങ്ങൾ രജിസ്റ്റർ ചെയ്യുന്നതു സംബന്ധിച്ച സർട്ടിഫിക്കറ്റ്

1955-ലെ 12-ാമത് തിരുവിതാംകൂർ - കൊച്ചി സാഹിത്യ, ശാസ്ത്രീയ, ധർമ്മസംഘങ്ങൾ രജിസ്റ്ററാക്കൽ ആക്റ്റ്

ക്രമനമ്പർ: T. 376/06

വർഷം: 2006

1955-ലെ 12-ാമത് തിരുവിതാംകൂർ - കൊച്ചി സാഹിത്യ, ശാസ്ത്രീയ, ധർമ്മസംഘങ്ങൾ രജിസ്റ്ററാക്കൽ ആക്റ്റ് അനുസരിച്ച് നവഭൂമി ചരിത്രകവിത സംഘം രജിസ്റ്റർ ചെയ്തതായി ഞാൻ ഇതിനാൽ സാക്ഷ്യപ്പെടുത്തുന്നു.

രണ്ടാലി രഞ്ജിത്ത് ജനറൽ സെക്രട്ടറി മംഗലം  
18-20 നിലനി ഇന്ന് ഞാൻ കൈയൊപ്പുവച്ച് നൽകിയിരിക്കുന്നു.

Copy Prepared by: Bmu Raj. R's LDC [Signature]  
 Reader: Sabena. N. LDC [Signature]  
 Examiner: Bmu Raj. R's LDC [Signature]

സംഘം രജിസ്ട്രാർ

REGISTRAR OF SOCIETIES  
 HIRUVANANTHAPURAM





കേരളം കേരल KERALA

G 016679

No change in the existing 1 to 4

Amendment of By-Law

Existing

Proper Amendment

**5. OBJECTS**

No change from 1 to 12 (5)

13(1) Not existing

13(1) To give training to the unemployed rural people of India and the members working in the branch offices of the Society by getting registration to start training units under the Government of India.

*Suja*  
PRESIDENT  
SUJA.K.S

*Sudha*  
SECRETARY  
SUDHAKARAN.K

*Bindhu*  
TREASURER  
BINDU.S



*Winn*  
*10-4-18*  
Kowdiar K. HAREENDRAN NAIR  
Advocate & Notary  
Vasantha Buildings  
Athani Lane, Vanchiyoor, Pin-35  
Mob: 9447111111

**ATTESTED**

*N. Balakrishnan Nair*  
N. BALAKRISHNAN NAIR  
Vendor, Vanchiyoor  
Thiruvananthapuram

*Miss Dyoobi chandran*  
*Katigalethu vily*  
*500*  
*Secretary*

**3 APR 2018**